

RSD Boarding Information Sheet (from September 2009)

The Royal School Dungannon's Boarding Department is explained in detail in the School Prospectus, which is available for viewing on the School website at: www.royaldungannon.com. This Information Sheet is a guide for prospective applicants for teaching positions and should be referred to when completing the Application Form, particularly Sections 11 and 12.

All teachers at RSD are expected to make a contribution to the Boarding Department and there are three routes by which that contribution can be made.

1. As a Resident Teacher

Residents are the backbone of the Boarding Department, performing all duties, including morning and evening duties. Newly appointed teachers are often required to make a commitment to become a Resident Teacher. Residents normally serve for not less than 3 years and are provided with personal accommodation. Married staff are not expected to serve as Residents and a Resident who marries in post will be released from serving as a Resident and expected to take up Extern duties (see 2 below). Two terms' notice is required to allow due time for replacement purposes. Residents may also be released from their duties if a suitable replacement is recruited to the staff and, again, would be expected to take on the role of an Extern Teacher.

Weekend duties run from Friday night to Sunday night and the number of weekend duties depends upon the number of Residents and Externs available in any year. Presently, the Residents are in charge of about one weekend in eight, which comes to a total of about four or five weekends across the school year. In addition, Residents contribute to weekend duties by providing support on a Saturday or Sunday afternoon on 4-5 occasions in the school year.

Residents also take charge in rota of one day and one night per week, when they will do duties before school, at lunch-time, after school and/or an evening duty. This is flexible and all the Residents work together to enable each other to swap duties as needed. There is freedom to come and go on off-duty evenings.

All Residents are resident from 10.00 pm on Sunday night and on weekday nights until Friday after school. If not on duty there is no compunction to be on site during the week out of school hours but Residents **should be on the premises overnight** from about 11.00 pm. The exception to this is that a Resident may nominate an "away night" in any week, when the Resident will not be required to be on site overnight, subject to the Senior Resident's approval.

It is not compulsory for Residents to supervise the Boarding Department during half term holidays in October and February and the Boarding Department is closed for the two week holidays at Christmas and Easter respectively.

Visitors should not be in Residents' rooms during school hours nor unaccompanied in the rooms at any time. They must vacate the residential areas and be off the premises by midnight. Residents *on duty* should not entertain visitors before 7.30pm and must not neglect supervisory duties if entertaining after this time.

2. As an Extern Teacher

Extern Teachers perform the same duties as Residents, including evenings up until 11.00 pm and weekends, but not weekday mornings. These are usually ex-Resident staff and it is expected that an Extern will serve in post for a minimum of two years as required to cover duties until positions are filled. Extern teachers do not sleep on the School premises except when performing the weekend duty. A newly appointed teacher may be offered the opportunity to serve as an Extern rather than as a Resident.

3. As a member of the Day Staff who contributes to boarding duties as *per* the duties rota

All day staff are expected to contribute to the supervision of boarders after school and in the evening as part of the School's rota of boarding duties and to augment weekend supervision. Typically, in any academic year, day staff contribute to boarding duties after School, from 3.30 pm - 5.30 pm on about 5 occasions; for 6-7 evenings, from 5.30 pm - 9.30pm; and for one weekend afternoon, either 1.00 pm - 7.00pm or 12.00 pm - 6.00 pm.

4. Matrons and other Boarding staff

The Boarding Department is supported by a team of Matrons who are on duty during the day and the evening (until 10.00 pm) and at weekends. There are also three resident Tutors from our partner school in New Zealand, the Dilworth School, performing a variety of duties across the day and evening and at weekends. The Tutors in 2010 are: Mr N Edwards, Mr T Kirkwood, Mr E Au. Overseas boarders for whom English is a second language benefit from working with a TEFL teacher throughout the week. In addition, a large team of ancillary staff provide cleaning, laundry and meals under the direction of the School Bursar. Resident staff benefit from all such support services and Externs and other staff benefit from the provision of meals when on duty.

5. Remuneration *per annum* (subject to annual review)

Extern Teachers	£1,005
Junior Residents	£1,283
Assistant Senior Resident	£1,599
Senior Resident	£2,823

All laundry, meals, cleaning, light & heating, electricity: FREE OF CHARGE.

A garage inside the School grounds is usually available free of rent.

Residents have access to all the School's facilities throughout the week, including the Sports Hall, Computer rooms, Library, Satellite TV, DVD/Videos, Common Rooms, Laundry, Sick Bay and Matron. Resident Staff may also benefit from the immediate dental and medical treatment provided for Boarders.

6. The Boarding Department 2009-10

Role	Name
The Senior Resident	Miss D McCombe
The Assistant Senior Resident Staff	Mr I A Wilson
Junior Residents	Miss A Edgar
	Miss C McCready
	Mr M McDowell
Extern Residents	Mr J W Hunniford
	Miss L Robinson
	Mrs E V Stitt
	Mr A T Turner
The Headmaster	Dr D Burnett